

# Project Sketch Worksheet

**Working Title of the Project:** \_\_\_\_\_

**Funding Source:** \_\_\_\_\_

**Rationale for the Project:** \_\_\_\_\_

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**Goals for the Project:** \_\_\_\_\_

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**Non-technical Explanation of Project:** \_\_\_\_\_

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**Locations of Project:** \_\_\_\_\_

**Project Timeframe:** \_\_\_\_\_

**Planned Activities:** \_\_\_\_\_

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**Key Staff Names & Responsibilities:** \_\_\_\_\_

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**Any Hires Needed:** \_\_\_\_\_

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**Leveraging/Cost-sharing Possibilities:** \_\_\_\_\_

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**Budget Elements:** \_\_\_\_\_

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**Ballpark Budget Estimate:** \_\_\_\_\_

**Evaluation Plan:** \_\_\_\_\_

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**Outside Partners:** \_\_\_\_\_

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**Plan for Sustainability:** \_\_\_\_\_

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**Other Possible Sources for Funding:** \_\_\_\_\_

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